

MEETING

BUDGET AND PERFORMANCE OVERVIEW & SCRUTINY COMMITTEE

DATE AND TIME

THURSDAY 27th JANUARY 2011

AT 7:00PM

VENUE

HENDON TOWN HALL, THE BURROUGHS, HENDON NW4 4BG

TO: MEMBERS OF THE COMMITTEE (Quorum 3)

Chairman: Councillor Darrel Yawitch

Vice Chairman: Councillor Mark Shooter

Councillors:

Hugh Rayner

Alan Schneiderman

Brian Salinger

Alison Moore

John Marshall

Julie Johnson

Brian Schama

Daniel Seal

Substitute Members:

Eva Greenspan

Ansuya Sodha

Rowan Turner

Alex Brodkin

You are requested to attend the above meeting for which an agenda is attached.

Aysen Giritli – Acting Democratic Services Manager

Democratic Services contact: Jeremy Williams 020 8359 2042

Media Relations contact: Sue Cocker 020 8359 7039

To view agenda papers on the website: <http://committeepapers.barnet.gov.uk/democracy>

CORPORATE GOVERNANCE DIRECTORATE

ORDER OF BUSINESS

Item No.	Title of Report	Pages
1.	MINUTES	-
2.	ABSENCE OF MEMBERS	
3.	DECLARATION OF MEMBERS' PERSONAL AND PREJUDICIAL INTERESTS	-
4.	PUBLIC QUESTION TIME (If any)	-
5.	MEMBERS' ITEMS	-
6.	BUDGET CONSULTATION: THE VOLUNTARY SECTOR	1 - 4
7.	ONE BARNET FORWARD PLAN PRINCIPLES	5 - 9
8.	BARNET HOMES QUARTER TWO PERFORMANCE REPORT	10 - 14
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10.	BUDGET AND PERFORMANCE OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 2010/11	18 - 28
11.	ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT	-

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AGENDA ITEM: 6

Page nos. 1 - 4

Meeting	Budget and Performance Overview & Scrutiny Committee
Date	27 th January 2011
Subject	Budget Consultation: the Voluntary Sector
Report of	Scrutiny office
Summary	Ruth Mulandi of CommUNITY Barnet and Beverley Jacobson of Kisharon will give evidence to the Committee on the impact of the Council's budget on the voluntary sector.

Officer Contributors	Jeremy Williams, Scrutiny office
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Status (public or exempt)	Public
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Wards Affected	All
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Enclosures	None
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Contact for Further Information:	Jeremy Williams, Scrutiny office 020 8359 2042 jeremy.williams@barnet.gov.uk
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1. RECOMMENDATIONS

1.1 That the Committee note the evidence given by the Voluntary Sector and make comments and recommendations to Cabinet as appropriate.

1.2 That the Committee make any other further recommendations to Cabinet in respect of the Budget proposals.

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

2.1 The Overview and Scrutiny Committees/Sub-Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.

2.2 The three priority outcomes set out in the 2010-2013 Corporate Plan are:

- Better services with less money**
- Sharing opportunities, sharing responsibilities**
- A successful London suburb**

2.3 The following are strategic objectives and performance targets that fall within the remit of the Corporate Governance Directorate and relate to Overview and Scrutiny:

- Improve council policy and decision making through greater involvement by non-executive members**
- To improve the effectiveness and transparency of decision-making within the council by ensuring that Overview and Scrutiny in the year 2010/11:**
 - Considers three decisions prior to being taken by Cabinet; and**
 - Initiates three items of policy development.**

3. RELEVANT PREVIOUS DECISIONS

3.1 Budget and Performance Overview & Scrutiny Committee, December 20th 2010, Agenda item 6, 'Financial and Business Planning 2011/12 – 2013/14'

4. RISK MANAGEMENT ISSUES

4.1 None in the context of the report.

5. EQUALITIES AND DIVERSITY ISSUES

5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:

- The Council's leadership role in relation to diversity and inclusiveness; and
- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 This report is concerned with the scrutiny of the impact of the Councils budget proposals on the voluntary sector.
- 6.2 The Council is consulting on savings totalling £54m over 3 years in response to the spending review. Some savings are proposed in respect of funding for the voluntary sector, although these were reduced by £0.9m following initial consultation. The overall context of the budget process is that significant savings need to be made across all Council services and service providers.

7. LEGAL ISSUES

- 7.1 None save those contained within the body of the report.

8 CONSTITUTIONAL POWERS

- 8.1 The scope of Scrutiny committees is contained within Part 2, Article 6 of the constitution; the Terms of Reference of the Scrutiny Committees are in the Overview and Scrutiny Procedure Rules (Part 4 of the constitution).
- 8.2 Overview & Scrutiny Procedure Rule 19 (c) allows an Overview & Scrutiny Committee, when conducting investigations, to ask people to attend to give evidence at Committee meetings which are to be conducted in accordance with the following principles:
- that the investigation be conducted fairly and all member of the committee be given the opportunity to ask questions of attendees, and to contribute and speak;
 - that those assisting the committee by giving evidence be treated with respect and courtesy; and
 - that the investigation be conducted so as to maximise the efficiency of the investigation or analysis.

9. BACKGROUND INFORMATION

- 9.1 At its meeting of December 20th 2010, the Budget and Performance Overview & Scrutiny Committee agreed to invite representatives of the Voluntary Sector to address the Committee as part of its consultation on the budget.

9.2 Ruth Mulandi, CEO of CommUNITY Barnet, and Beverley Jacobson of Kisharon, will give evidence to the Committee on the impact of the budget proposals on the voluntary sector.

9.3 The Committee can make recommendations to the Executive in respect of the budget proposals to be considered alongside its decision on the Budget, Council Tax and Medium Term Financial Strategy 2011/12 to 2013/14 at its meeting of February 14th 2011.

10. LIST OF BACKGROUND PAPERS

10.1 None

AGENDA ITEM: 7 Page nos. 5 - 9

Meeting	Barnet Budget and Performance Overview and Scrutiny Committee
Date	27 January 2011
Subject	One Barnet Forward Plan Principles
Report of	Assistant Chief Executive
Summary	<p>It was agreed previously through the One Barnet programme, that the Council would have a corporate plan which is shared with partners from 2011-12.</p> <p>This report outlines the proposed approach for developing this One-Barnet Forward Plan (OBFP).</p>

Officer Contributors	Lindsey Hyde – Policy Officer
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix 1 One-Barnet Forward Plan Appendix 2 One Barnet Plan – A Framework
For decision by	One Barnet Overview and Scrutiny Committee
Function of	
Reason for urgency / exemption from call-in (if appropriate)	

Contact for further information: Julie.Pal@barnet.gov.uk – 020 8359 7263

1. RECOMMENDATIONS

1.1 This paper requests that the Committee:

- **Note the Council's priority to develop a One-Barnet Forward Plan.**
- **Comment on the elements of the One-Barnet Plan as set out in Appendix 1**
- **Comment on the policy mapping document in Appendix 2**

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

2.1 The Council's Corporate Plan will no longer be a standalone business plan, but will exist as part of the OBFP. The overall corporate priorities will remain and will support the Sustainable Community Strategy outcomes:

- Strong safe communities for everyone
- Investing in children, young people and their families
- Healthy and independent living
- Successful London suburb

2.2 The strategic objectives, targets and measurements will be refreshed for 2011-12 to reflect the changing local landscape.

2.3 Changes to governance arrangements will support more efficient partnership working in support of the Council's current Corporate Plan priorities:

- Better services with less money
- Sharing opportunities and sharing responsibilities
- Successful London suburb

2.4 The One Barnet Forward Plan will form the basis of a shared performance framework and the future development of a shared financial framework. The review and integration of these structures will ensure that they are fit for purpose and provide an opportunity for partners to more closely share democratic accountability.

3. RELEVANT PREVIOUS DECISIONS

3.1 29 November 2010, Cabinet, (Item 5; Sustainable Community Strategy 2010 - 2020), (Item 6; One Barnet Framework)

3.2 14 December 2010, Council, (Item 5.1.1; Report of Cabinet - Sustainable Community Strategy; 2010 - 2011)

4. RISK MANAGEMENT ISSUES

4.1 The risks associated with the One-Barnet programme have been captured within the council's corporate risk register and managed accordingly.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 The approach to equalities and diversity issues within the One Barnet forward plan is consistent with that set out in the current Corporate Plan for the Council as a whole.
- 5.2 As part of the Council's commitment to promoting equalities, impact assessments will be undertaken to assess the equalities impact upon service re-design, organisational resizing and business planning processes. This will be used to gather information about any differential impacts, or potential or perceived impacts on different groups, including all of those groups covered by the Equality Act 2010. Templates have been developed to be used across services and training has been, and will continue to be, provided to support this activity.
- 5.3 A joint strategic needs assessment for the Borough and the implementation of a common insight function will enable a more comprehensive understanding of the needs of people in the Borough. This will provide appropriate data to ensure that equalities issues are taken into account in service planning and delivery.
- 5.4 The One Barnet forward plan, enabling organisations to work more effectively together to meet emerging challenges in an effective and affordable way, aims to promote better outcomes for all Barnet residents.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 The current 'Community Budgets' initiative is being piloted in the Borough, pooling various strands of funding to more effectively support families with complex needs. The development of a joint Medium Term Financial Strategy for 2013/14 will facilitate a fully integrated place based budget. This will provide an opportunity for all local public spending to be pooled and allocated under a single, democratically accountable commissioning process.
- 6.2 A shared insight function, alongside a One Barnet information sharing framework, will enable effective targeting of resources within the Borough.
- 6.3 A joint performance framework will monitor partnership performance in relation to shared outcomes. This will ensure that partner resources are aligned to shared priorities and that resources are being used effectively and efficiently.

7. LEGAL ISSUES

- 7.1 None in the context of this report

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview & Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution.
- 8.2 The Terms of Reference of the Overview & Scrutiny Committees, Panels and Task and Finish Groups is set out in the Overview and Scrutiny Procedure Rules (Part 4 of the Constitution). Section 22 refers to the scope and remit of Task and Finish Groups, Project Groups and Research.

9 BACKGROUND INFORMATION

- 9.1 It was agreed previously through the One Barnet programme, that the Council would have a corporate plan which is shared with partners from 2011-12. This is an ambitious aim and requires a number of important steps to be taken.
- 9.2 This report outlines the proposed approach for developing this plan which will be called the One-Barnet Forward Plan (OBFP).
- 9.3 The OBFP will be the implementation plan for the Sustainable Community Strategy (SCS) which is the key partnership document for the borough setting out the overall vision and ambitions for the Barnet.
- 9.4 The primary aims of the OBFP are to:
- Support the one-Barnet Partnership Board to deliver against its priorities for 2011/12 and beyond.
 - Provide a stepping stone of learning in the transition to a single place-based budget for public services in Barnet from 2013/14 using a single framework of governance, performance management and medium-term financial strategy
- 9.5 The One-Barnet Board made a commitment to have a corporate plan for 2011/12 that is shared across our partners – the *One Barnet forward plan*. This is an ambitious aim. It will not be possible to deliver a properly joined up planning document for this period, but a number of important steps can be taken in its preparation.
- 9.6 The council will produce a compendium OBFP plan which sets out how the key public sector partners across Barnet are working to the aims and objectives set out in the Sustainable Community Strategy. This will act as the key partnership document setting the overall vision and objectives for Barnet.
- 9.7 The ambition is to have as many objectives, targets and indicators as possible within the plan which will be genuinely shared across partners. The OBFP will also present in one place the other objectives, targets and indicators that partners have. The plan will make clear which objectives, targets and indicators contribute to the delivery of the four outputs set out in the sustainable community strategy. Progress on these will be reported to the One Barnet Partnership Board.

- 9.8 Over the longer term, the OBFP will support strategic commissioning and a more shared approach to resource allocation.
- 9.9 For the OBFP 2011/12 we will aim to present a compendium of budgetary information – essentially the budgets as published by the partners included in the plan.
- 9.10 The Plan will be built around the strategic priorities of the SCS which are:
- A successful London Suburb
 - Strong, safe communities for everyone
 - Investing in children, young people and their families
 - Healthy and independent living

10. LIST OF BACKGROUND PAPERS

- 10.1 One-Barnet Forward Plan – appendix 1
- 10.2 One Barnet Plan – A Framework – appendix 2

Legal: MM
CFO: JH

One-Barnet Forward Plan - Principles

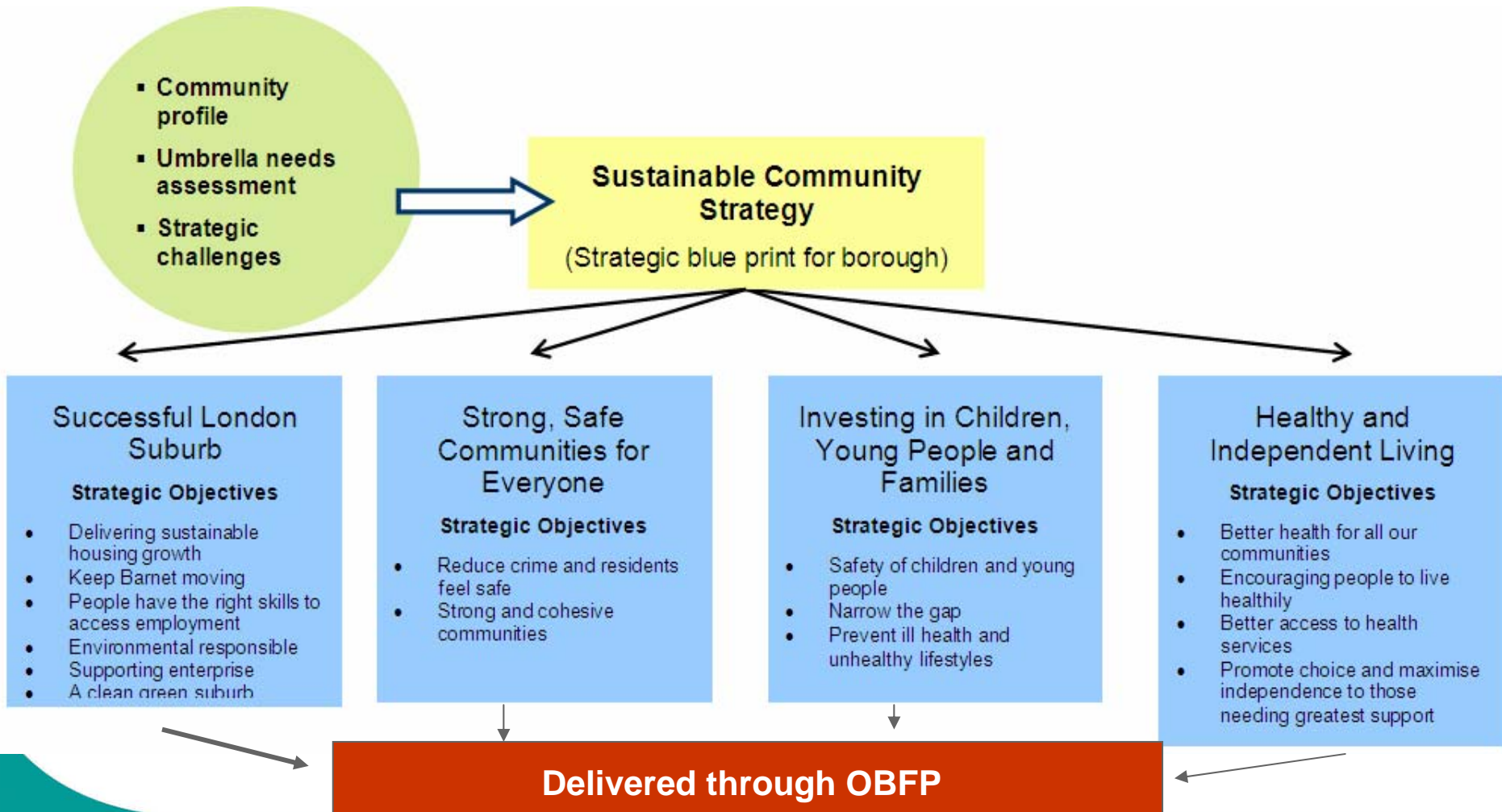
27 January 2011

**Budget and Performance
Overview and Scrutiny
Committee**



The One Barnet Sustainable Community Strategy

Cabinet agreed this strategy in December 2010



First stage principles to create a One-Barnet Forward Plan

- Subsume Local Strategic Partnership into the One Barnet Partnership Board.
- Set out the arrangements for devolved **governance**, including the arrangements for outward accountability and scrutiny
- Work towards a **place based budget** for 2013/14
- Set out a new joint **performance** framework between Barnet Council and key partners based on a small number of key outcomes.
- Agree a One-Barnet **Information Sharing protocol** to support the Common Insight Function

What will it look like?

Year	Milestones
2011/12	<ul style="list-style-type: none"> ● Barnet Local Strategic Partnership subsumed into One-Barnet Partnership Board ● Endorsement of SCS by all partners to inform individual business planning ● Establishment of one-public sector approaches to:- <ul style="list-style-type: none"> Governance Place-based budgeting Performance Sharing of administrative data
2012/13	<ul style="list-style-type: none"> ● Council/partner budgets set as usual ● Publication of a One-Barnet business plan, including a shared performance framework ● What a pathway to the future will look like e.g Community Budgets ● Establishment of a shadow place-based budget
2013/14	<ul style="list-style-type: none"> ● Council/partner budgets set as usual ● Budget reports presented to One-Barnet Partnership Board ● Budget and performance reporting against One-Barnet Plan business plan ● One-Barnet projects commissioned which demonstrate deliverability of PB budgets ● Fully integrated Place-Based Budget ● Managed through One-Barnet Partnership Board

One-Barnet – proposed governance structure

Sustainable Community Strategy

One Barnet Partnership Board -
with LSP subsumed from March 2011

One-Barnet Forward Plan

Strategic Outcomes – led by elected member

Strong, safe
communities for
everyone

Investing in children,
young people and
their families

Healthy and
Independent living

A Successful
London Suburb

Delivery boards- use strategic assessments to inform commissioning priorities

Safer Communities
Board

Children's Trust
Board

Health and Well -
being Board

Regeneration Board
(under construction)

What does a One-Barnet performance framework look like?

- **Define** the objectives, projects and measurable outcomes for Barnet in the context place-based budgeting and the strategic outcomes set out in Barnet's Sustainable Community Strategy
- **Design** a local performance and accountability framework which considers the needs of different stakeholders:
 - *Residents, customers, service users, tax payers*
 - *Council's Executive Cabinet*
 - *One-Barnet Partners and their governing bodies*
 - *Staff*
 - *Central Government*
- **Agree** implementation timescales and get proposals agreed by all key stakeholders

Working towards place-based budgeting

What do we need to do now?

2011/12 budget

- Carry out an analysis of central government spend in Barnet to drive collaboration and spending efficiencies
- Set out the arrangements for the Community Budget model for families with complex needs
- Map out the range of financial data sets that are currently collected across the public sector
- Council/partner budgets set as usual

2012/13 budget

- Map out budget streams against council priorities
- Map partners' budgets against their strategic priorities
- Consolidate budget streams and map against SCS priorities
- Agree principles for a share MTFS
- Council/partner budgets set as usual
Budget monitoring to be reported to the OBPB
- Establishment of a shadow Community Budget

2013/14 – budget

- Track a range of projects which use the Community Budget financial model and monitor against the OB strategic outcomes
- Agreement of a shared MTFS
- Fully integrated Community Budget
- Implementation of a One-Barnet MTFS
- Budget managed through OBPB

Proposed Contents for the OBFP

- **Section A – introduction and background**
 - Joint foreword from the Leader, health, police
 - Introduction – purpose of the plan, how it will be used, updates over the year
 - Vision and values – drawn from the Sustainable Community Strategy
 - Strategic challenges and our residents’ needs
 - Governance/key partners involved in this plan
- **Section B – outcomes and deliverables**
 - The Council
 - Summary
 - Our objectives and priorities
 - a. Better services with less money:
 - Vision
 - Objectives (and links with SCS outcomes)
 - Targets and indicators
 - Key improvement initiatives
 - b. Sharing Opportunities, Sharing Responsibilities
 - Vision
 - Objectives (and links with SCS outcomes)
 - Targets and indicators
 - Key improvement initiatives
- c. Successful London Suburb
 - Vision
 - Objectives (and links with SCS outcomes)
 - Targets and indicators
 - Key improvement initiatives
- **Our One Barnet programme (summary of forward plan)**
- How we build equalities considerations in to our planning
- Our performance against our targets last year
- **Section C – Key partners**
 - 1a. Schools
 - 1b. Public health
 - 2. PCT and other health partners
 - 3. Police
 - 4. Community Barnet on behalf of the voluntary sector
 - 5. Barnet College
 - 6. Middlesex University
- **Section D: Resources**
 - Council Budget – including infographic
 - Public health Budget
 - PCT budget
 - Barnet Police Budget
 - Community Barnet budget and funding for the 3rd sector in Barnet
 - Barnet College Budget
 - Middlesex University budget info

Values:

A strong civic society

Strength in diversity

Sharing opportunities for success

Choice and responsibility

Protecting what we value

Embracing change where we need to

Key Partners

Key Priorities

Targets

Indicators

Outcomes for Barnet

London Borough of Barnet

- Better services with less money
- Sharing opportunities and sharing
- A successful London Suburb

- Better services with less money
- Achieve 80 percent satisfaction of businesses with local authority regulation services
 - increase the percentage of children in care, aged under 16, who are in LBB foster placements to 54 percent in 2010/11
 - Stabilise the number of children in care to 320
 - Ensure, with NHS Barnet, that 516 people who were discharged from intermediate care/rehabilitation are still living at home (including extra care housing or an adult placement scheme setting) three months after discharge from hospital
 - Review contracts and renegotiate (if necessary) 50 percent of all vendor activity
 - Ensure that 100 percent of the 50 largest contracts, by spend, are under formal contract
 - 95 percent of rent reviews on commercial properties are to be completed when contractually due
 - Achieve an 91 percent of households returning completed electoral registration forms
 - Reduce homeless acceptances to 220 or fewer
 - increase by 70 percent the number of publications in the Publication Scheme.
- Sharing opportunities and sharing responsibilities
- Enable 2,140 social care clients to receive self-directed support
 - increase the percentage of children achieving at least 78 points across the Early Years
 - Foundation Stage (at age five) to 56 percent (with at least six in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy)
 - To achieve 35 percent citizen satisfaction with opportunities for democratic engagement
 - Reduce number of households living in temporary accommodation to 1,944
 - 850 homes to be made available in the private rented sector for housing applicants
- Successful London Suburb
- increase overall satisfaction with the local area to 84 percent
 - Achieve 32 percent satisfaction in dealing with local concerns about anti-social behaviour and crime issues by the local council and police
 - Reduce the percentage of Principal and Non-Principal Classified Roads where maintenance should be considered to 7 percent
 - increase GCSE performance at five A*-C (including English and Maths) to 66 percent
 - increase the percentage of schools with good or outstanding overall effectiveness to 84 percent
 - increase to 31 percent the proportion of adults who regularly volunteer
 - Secure 1,388 net additional homes
 - Ensure that 70 percent of net additional homes are suitable for families.

Vital Signs 38 KPIs
<http://www.barnet.nhs.uk/files/trustuploads/vital%20signs%20feedback%20from%20cqc%20q1.pdf>

Tier 1, 7 KPIs **Tier 2, 18 KPIs** **Tier 3, 13 KPIs**

NHS Barnet

- First things first - getting the basics right
- Improving health
- Local and accessible
- Best outcome from the best centres
- Building resilience
- World class commissioner
- World class provider
- Best use of resources

- Quality assurance ratings
- Retention
- Proportion of good honours degrees
- Research ratings
- Proportion of good honours degrees
- Student survey ratings
- Graduate employment
- International teaching income
- Research income
- Domestic teaching income
- Business income
- Development income
- Percentage spend on staff
- Contribution of all activities to overhead costs
- Facilities cost per student FTE
- Financial surplus

Middlesex University

- Enhance the Quality of Academic Provision
- Improving Student Satisfaction
- Income Growth Across all Areas
- Improved Productivity

- LSC Performance measures**
- Responsiveness value
 - Delivery against plan
 - Responsiveness to learners
 - Responsiveness to employers
 - Effectiveness
 - Quality of outcomes
 - Quality of provision
 - Finance
 - Financial health
 - Financial control

Barnet College

- Provide a supportive, inclusive & challenging learning environment.
- Achieve continuous improvement in quality and standards.
- Develop a culture in which staff are valued & provided with an effective programme of continuous professional development
- Maximise opportunities for employer engagement
- Work with partners to improve & extend learning opportunities & to play a full part in local and regional regeneration.
- Deliver flexible & accessible learning, taking full advantage of technology.
- Achieve and maintain a robust financial status.

- Learner number growth and achievement of LSC funding targets
- Learner success rates
- Teacher qualifications
- Employer engagement

CommUNITY Barnet

- Support and promote voluntary & community activities & organisations
- Provide proactive & practical support for partnerships & collaborative working
- Provide a voice & representation for the sector-to understand and engage with local government agendas
- Identify & prioritise the needs of local communities
- Continuously improve the quality & effectiveness of CommUNITY Barnet services

Metropolitan Police

- Increase confidence and satisfaction
- Reduce overall crime
- Reduce anti-social behaviour
- Increase CJ outcomes

- Reduction in the levels of gun crime
- Percentage of Domestic Violence Incidents where a related arrest was made
- Percentage of Notifiable Offences resulting in a sanction detection
- Number of Offences brought to justice
- Warrants: - Owned - Residential
- Victim satisfaction:
 - action taken (initial action of the Officer attending the scene)
 - follow up (keeping the victim informed of progress)
- Counter – Terrorism

Job Centre Plus

- Help people into work
- Deliver performance targets while maintaining standards
- Further modernise customer service
- Achieve greater value for money
- Introduce the Government's new Work Programme
- Increase support for lone parents to those whose youngest child is five years old
- Provide work capability assessments for the majority of Incapacity Benefit customers

- Job outcome target - To achieve a total score of 11.47m points based on job outcomes Jobcentre Plus achieves.
- Employer engagement target - achieve 91% in the delivery of services to employers according to the standards we have set for our business.
- Customer service target - To achieve 86% in the delivery of services according to the standards we have set for our business.
- Average actual clearance times - To process claims for Jobseekers Allowance within an average of 11 working days.
- Average actual clearance times - To process claims for Employment Support Allowance within an average of 14 working days.
- Interventions delivery target - To carry out specified labour market interventions, in a given time, in 85% of cases.

Successful London Suburb

Strategic Objectives

- Delivering sustainable housing growth
- Keep Barnet moving
- People have the right skills to access employment
- Environmental responsible
- Supporting enterprise
- A clean green suburb

Strong, Safe Communities for Everyone

Strategic Objectives

- Reduce crime and residents feel safe
- Strong and cohesive communities

Investing in Children, Young People and Families

Strategic Objectives

- Safety of children and young people
- Narrow the gap
- Prevent ill health and unhealthy lifestyles

Healthy and Independent Living

Strategic Objectives

- Better health for all our communities
- Encouraging people to live healthily
- Better access to health services
- Promote choice and maximise independence to those needing greatest support

AGENDA ITEM: 8 Page nos. 10 - 14

Meeting	Budget and Performance Overview and Scrutiny Committee
Date	27 January 2011
Subject	Barnet Homes – Quarter 2 Performance Report
Report of	Acting Assistant Director (Housing)
Summary	The Council has agreed a set of performance targets with Barnet Homes as part of the Arms Length management Organisation's (ALMO) annual business plan. This report provides information on performance against these targets for Quarter 2 2010-2011 and actions being taken by Barnet Homes to improve performance where it is below target.

Officer Contributors	Andrew Milne – Acting Assistant Director (Housing) Paul Shipway - Strategy and Performance Manager
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix 1 – Barnet Homes 'PULSE' Performance Indicator Report September 2010

Contact for further information: Paul Shipway - Strategy and Performance Manager 0208 359 4924, paul.shipway@barnet .gov.uk

1. RECOMMENDATIONS

- 1.1 That the Budget and Performance Overview and Scrutiny Committee notes and comments on the performance of Barnet Homes against targets for performance indicators in its annual business plan for 2010/2011 agreed with the Council.**

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 2.1 Barnet Homes contributes to the delivery of the Council's corporate plan objective Successful London Suburb by delivering the Decent Homes programme to improve the condition of council properties.
- 2.2 By involving tenants and leaseholders in the management of their homes, Barnet Homes contributes to the Corporate Plan objective Sharing Opportunities and Sharing Responsibilities.

3. RELEVANT PREVIOUS DECISIONS

- 3.1 Cabinet approved the establishment of Barnet Homes on 19 January 2004 (Decision Item 8)

4. RISK MANAGEMENT ISSUES

- 4.1 There is a risk that tenant and leaseholder satisfaction will not improve if Barnet Homes do not meet the targets which have been set to improve services to tenants and leaseholders.
- 4.2 There is a risk that if the performance of Barnet Homes is not satisfactory this could impact adversely on the Council's Comprehensive Area Assessments.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 Analysis shows that council tenants living in homes managed by Barnet Homes are very diverse and often from vulnerable groups. Face to face residents surveys undertaken by Barnet Homes show that 36% of tenants are aged over 60 of which 12% are aged over 80. 35% of tenants consider themselves as having a longstanding illness, impairment or infirmity that limits their activities. 25% of tenants are from black and minority ethnic (BME) backgrounds with 13% black and 8% Asian. It is important that Barnet Homes provides its services in a way that takes account of the diversity of council tenants – an example of this is the improved performance on adaptations for people with physical impairments following a review of the aids and adaptations service.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 Poor performance on income collection, including rents and leaseholder service charges by Barnet Homes will have an adverse impact on the Housing Revenue Account (HRA).

- 6.2 Barnet Homes are responsible for procurement of contracts for repairs and major capital works, and securing value for money from these.
- 6.3 Barnet Homes works closely with the Council to manage the HRA including management of the annual subsidy claim.
- 6.4 The Council's Finance Manager meets regularly with the Head of Financial Services from Barnet Homes to review performance on these key financial matters.

7. LEGAL ISSUES

- 7.1 None save those contained within the body of the report

8. CONSTITUTIONAL POWERS

- 8.1 The roles and terms of reference of all scrutiny committees are contained within Part 2, Article 6 of the Constitution; and in the Overview and Scrutiny Procedure Rules (Part 4 of the Constitution). This Scrutiny Committee, amongst other duties, will be responsible for scrutinising the overall performance, effectiveness and value for money of Council services, including the planning, implementation and outcomes of all corporate improvement strategies.

9 BACKGROUND INFORMATION

- 9.1 Barnet Homes was set up by the Council in April 2004 as an arms length management organisation (ALMO) to provide day to day management and maintenance services for Barnet council tenants and leaseholders. In addition, The ALMO is responsible for delivery of the Decent Homes capital investment programme to improve council properties.
- 9.2 Performance indicators for 2010/11 have been agreed with the Council and are based around standards developed by the Tenant Services Agency, which include:
- **Tenant involvement and empowerment** – which contains requirements relating to customer service, choice and complaints; involvement and empowerment; and understanding and responding to diverse needs of tenants
 - **Home** – which contains requirements relating to quality of accommodation; and repairs and maintenance
 - **Tenancy** – which contains requirements relating to allocations; rent; and tenure
 - **Neighbourhood and community** – which contains requirements relating to neighbourhood management; local area co-operation; and anti-social behaviour
 - **Value for money**

- 9.3 The Acting Assistant Director (Housing) meets with the Chief Executive of Barnet Homes on a monthly basis to review their performance and agree actions to improve it where it is below target.
- 9.5 Appendix 1 has been provided by Barnet Homes to show performance to September 2010 against the performance targets agreed with the council for 2010/11. Overall, targets have been met for the majority of performance indicators. The areas where performance is on target include:
- Call answering
 - Dealing with correspondence and complaints
 - Fire safety checks
 - Decent Homes
 - Re-letting empty properties
 - Income collection
 - Tackling anti-social behaviour
 - Sickness
- 9.6 The following commentary deals with those areas of performance that are below target:
- Major Adaptations
 - CP12 Gas Servicing coverage
 - Satisfaction of New tenants
 - Estate inspections
- 9.7 In addition, it should be noted that key performance indicators for responsive repairs are incomplete. This is because during the summer the responsive repairs contractor, Connaught, experienced financial difficulties which culminated in the company going into administration in early September. During this period the performance provided a backlog of repairs occurred and Connaught was unable to provide performance data to Barnet Homes. The contract was subsequently taken over by Lovell and Barnet Homes have worked closely with this new provider to tackle backlog repairs and ensure that a high service standard is achieved.
- 9.7 **Major Adaptations** – The time taken to complete Major Adaptations was slightly above the 15 week target at 15.9 weeks.
- Performance on minor adaptations was affected by the difficulties that the repairs contractor Connaught was having prior to going into administration in early September 2010.
- 9.8 **Properties with current gas safety certificate** – Given the importance of carrying out these checks, Barnet Homes have been set a challenging target of 100% for this performance indicator, and are generally achieving good coverage by actively managing the outstanding caseload. At the end of September there were only 8 services outstanding..

- 9.9 **Satisfaction of New tenants** - New tenant satisfaction continues to be a cause for concern with 5 of the first 6 months of the year being slightly below target. This is because the condition of void properties was affected by the situation with Connaught during this period. Under new arrangements with Lovells, Barnet Homes has been able to increase the number of inspections of voids following the completion of works.
- 9.10 **Estate inspections** – Although performance has improved since last year, it is slightly below the target set. Action has been taken to increase the level of checking by managers and improvement plans put in place where required. By the end of December Barnet Homes can report that standards have risen to target level with only 6 estates out of the 136 inspected since April 2010 below standard.

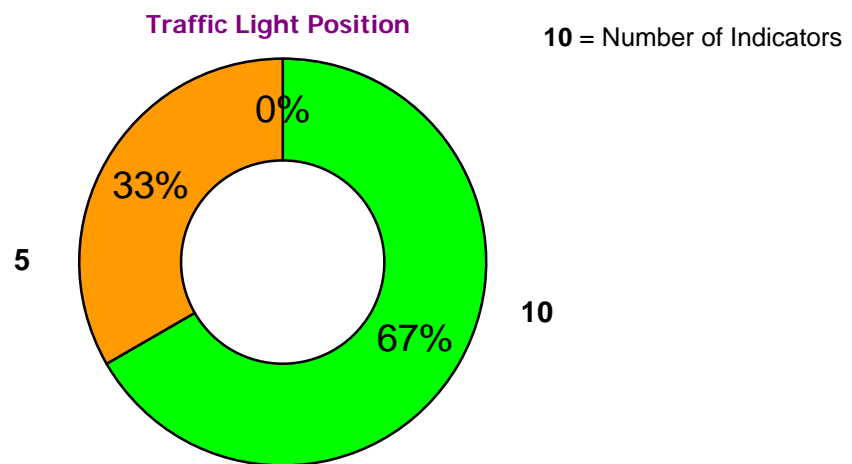
10. LIST OF BACKGROUND PAPERS

- 10.1 Barnet Homes Business Plan 2010
- 10.2 Any person wishing to view this document should contact Paul Shipway, Strategy and Performance manager, 0208 359 4924

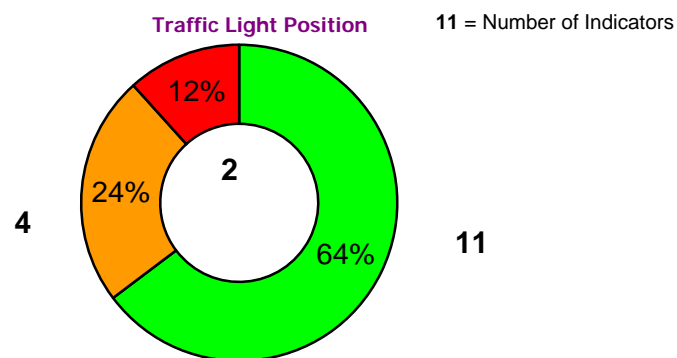
Legal: SAL
CFO: JH



Barnet Homes PULSE Report



September 2010



August 2010

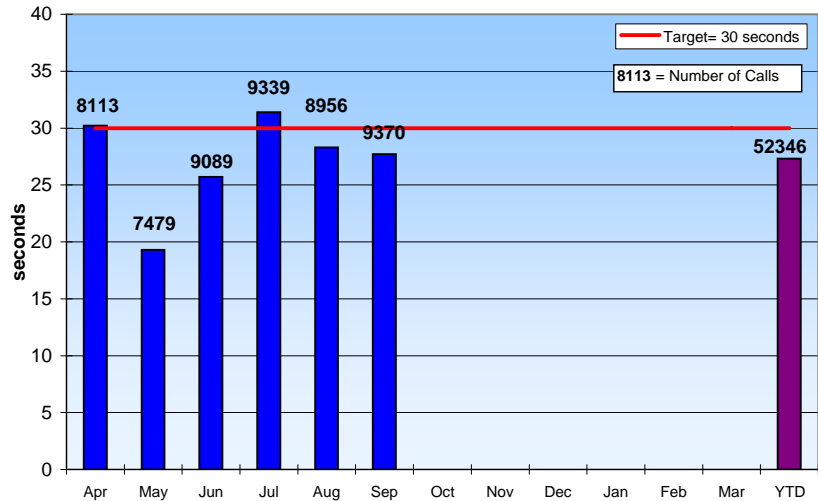
1) Tenancy Involvement & Empowerment

- customer service, choice & complaints; involvement & empowerment; understanding/responding to the diverse needs of tenants

Average Wait Time ↑ ●

Average time a caller has to wait to speak to an operator after message

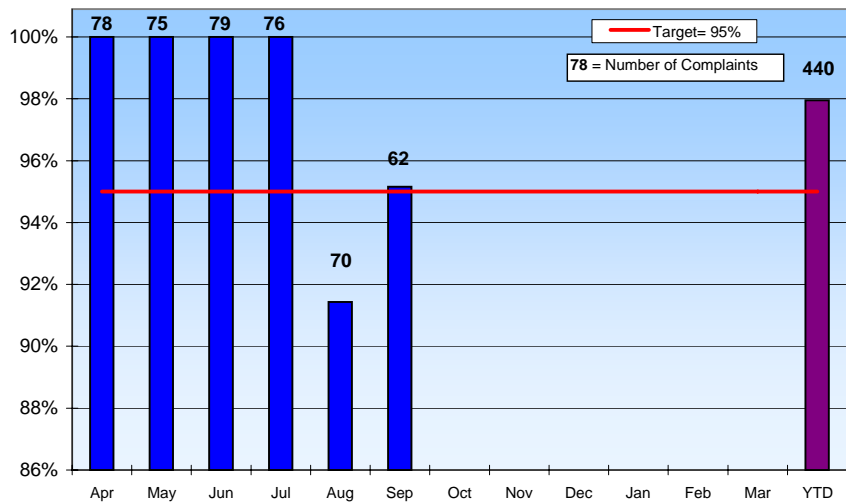
<i>End of Year Target</i> (Low is good)	30 secs
Sep 10 Performance	28 secs
Sep 09 Performance	34 secs
YTD Performance	27 secs



Complaints ↑ ●

The percentage of stage 1 complaints replied in 10 working days

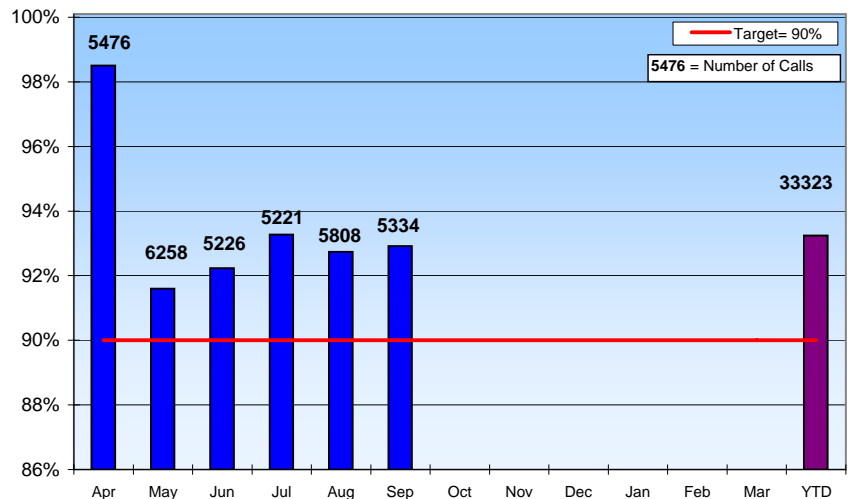
<i>End of Year Target</i> (High is good)	95%
Sep 10 Performance	95%
Sep 09 Performance	95%
YTD Performance	98%



Assist ↑ ●

The percentage of calls responded to in 30 seconds

<i>End of Year Target</i> (High is good)	90%
Sep 10 Performance	93%
Sep 09 Performance	100%
YTD Performance	93.2%

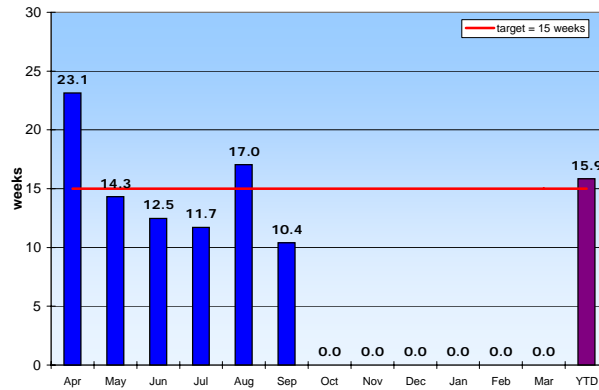


Adaptations



The average wait time from referral to start on site for major adaptations

End of Year Target (Low is good)	15 weeks
Sep 10 Performance	10 weeks
Sep 09 Performance	13 weeks
YTD Performance	16 weeks



2) Home

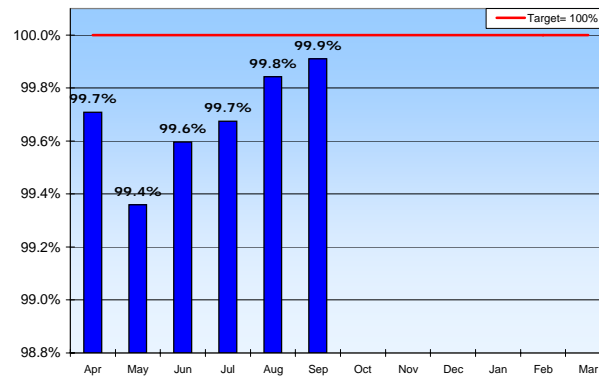
- quality of accomodation; repairs & maintenance

Gas Safety Checks



The percentage of homes with a CP12 safety certificate

End of Year Target (High is good)	100%
Sep 10 Performance	99.9%
Sep 09 Performance	99.1%
Top Quartile (BPSA) = 99.6%	

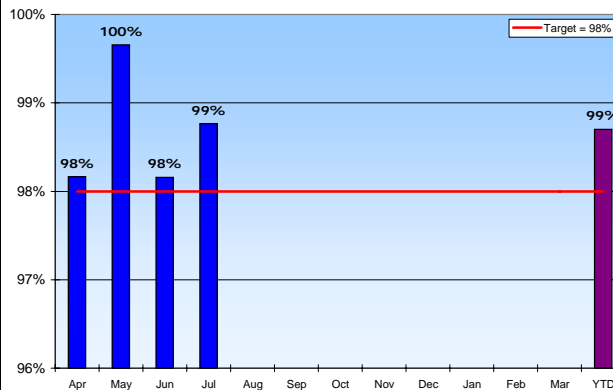


Appointments

The percentage of appointments which were made and then kept

End of Year Target (High is good)	98.0%
Sep 10 Performance	99%
Sep 09 Performance	100.0%
YTD Performance	98.7%
Top Quartile (HouseMark) = 96.9%	

Note: No Data in September due to Connaught Administration

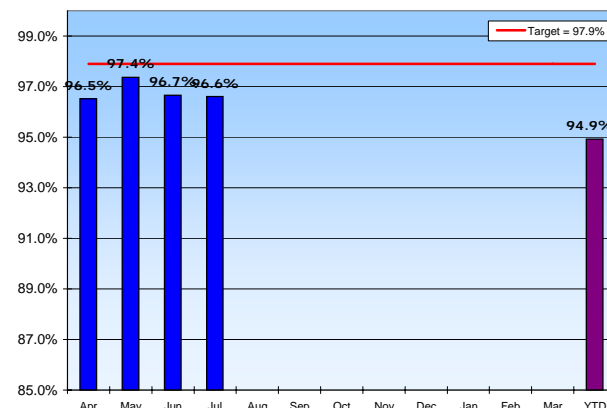


Urgent Repairs

The percentage of urgent repairs completed within government time limits

End of Year Target (High is good)	97.9%
Sep 10 Performance	0.0%
Sep 09 Performance	98.9%
YTD Performance	94.9%
Top Quartile (BPSA) = 98.0%	

Note: No Data in September due to Connaught Administration



Barnet Homes Pulse Report

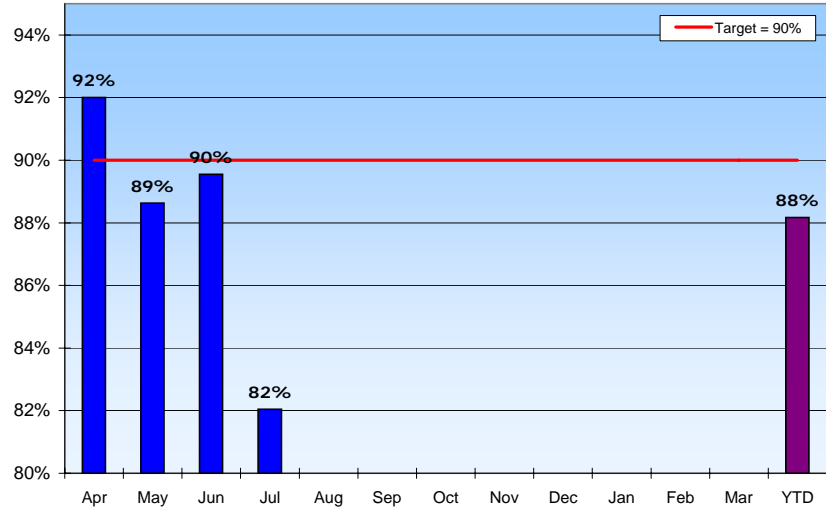


Right First Time

The percentage of repairs which are completed right first time

<i>End of Year Target</i> (High is good)	90%
Sep 10 Performance	
Sep 09 Performance	96.3%
YTD Performance	88.2%

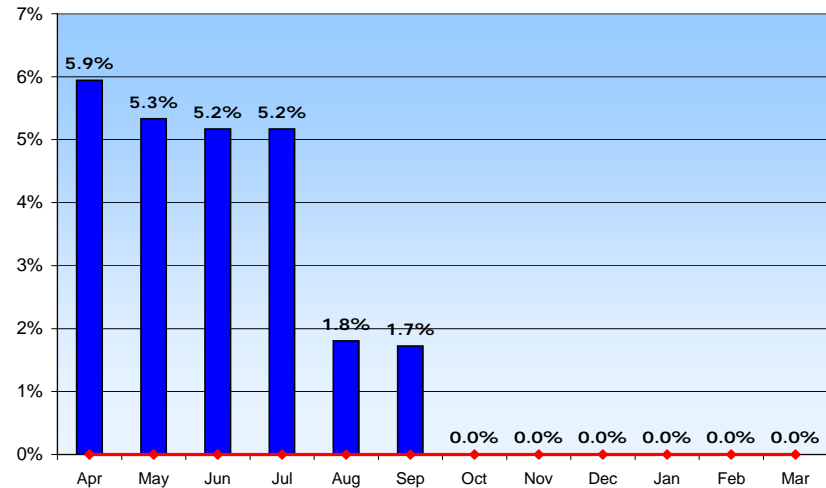
Note: No Data in September due to Connaught Administration



Decent Homes ↑ ●

The percentage of non-decent homes excluding regeneration properties.

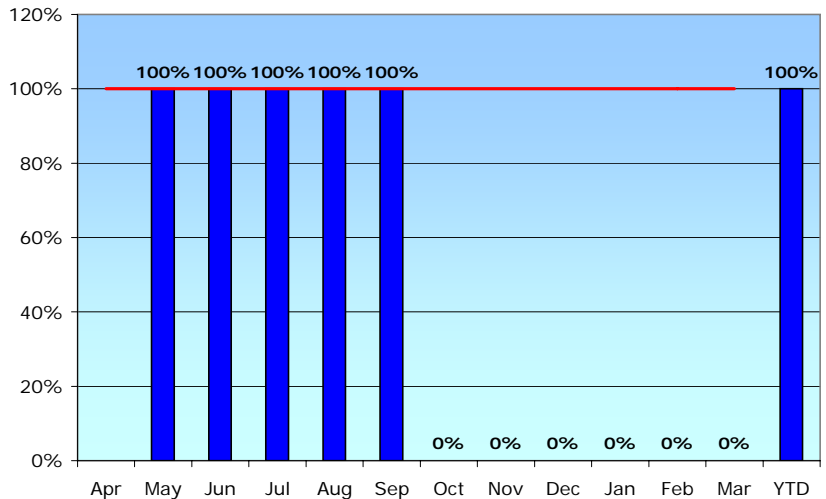
<i>End of Year Target</i> (Low is good)	0%
Sep 10 Performance	1.7%



Fire Safety ↔ ●

The percentage of fire safety actions complete within one month

<i>End of Year Target</i> (High is good)	100%
Sep 10 Performance	100%
Sep 09 Performance	New PI
YTD Performance	100%



3) Tenancy

- allocations; rents; tenure

Relet Time



The average time it takes to relet an empty property.

End of Year Target (Low is good) 49 days

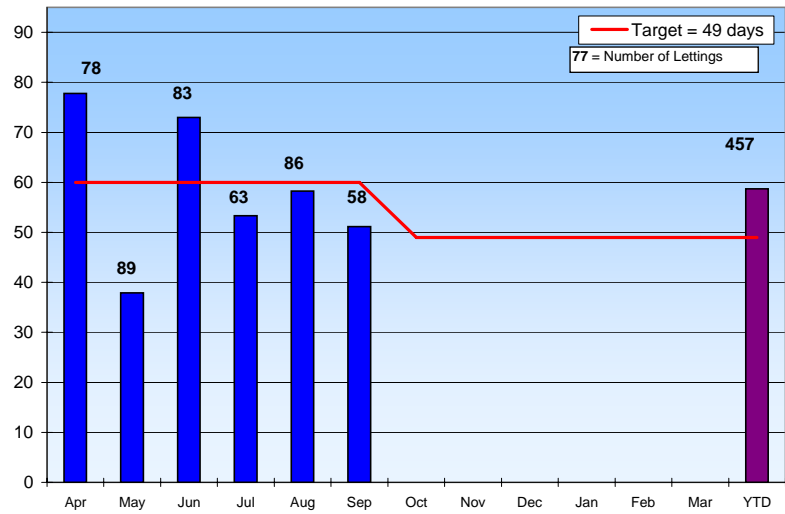
Sep 10 Performance 51 days

Sep 09 Performance 44 days

YTD Performance 59 days

Top Quartile (BPSA) = 23.8 days

Note: Mid-year target being met



Tenant Satisfaction



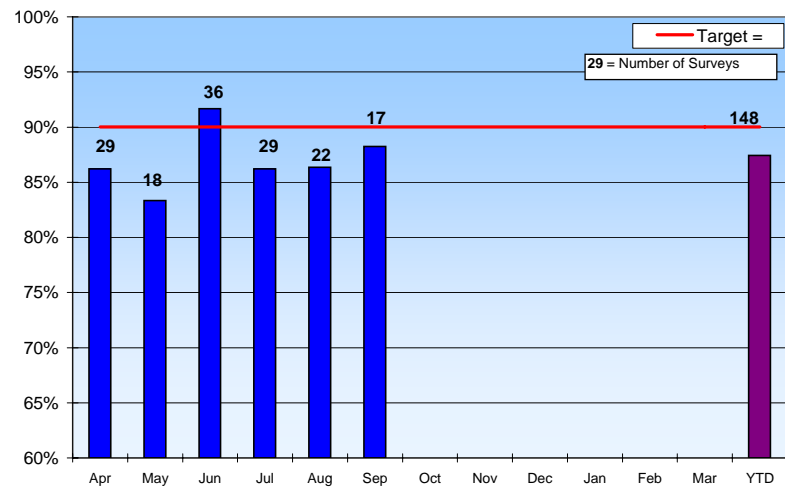
The percentage of new tenants satisfied with the condition of their new property

End of Year Target (High is good) 90%

Sep 10 Performance 88.2%

Sep 09 Performance 84.6%

YTD Performance 87%



Outstanding Voids

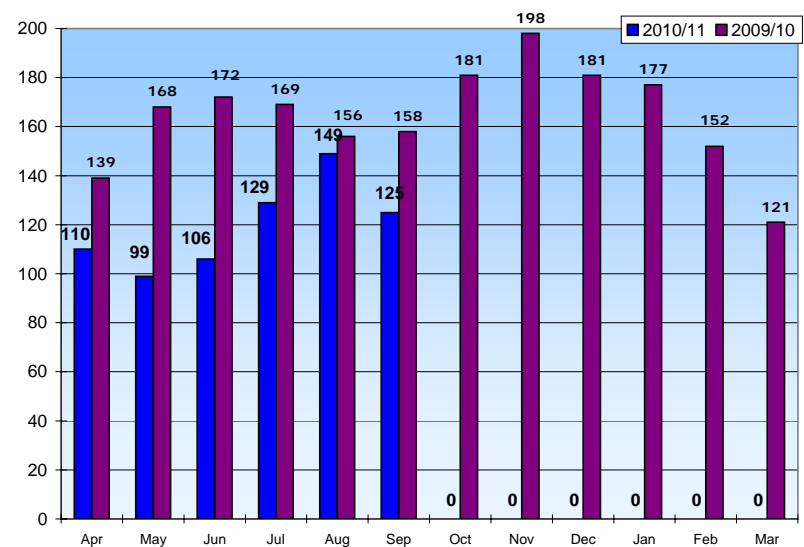


The number of empty properties at the end of each month

(Low is good)

Sep 10 Performance 125

Sep 09 Performance 158



Barnet Homes Pulse Report

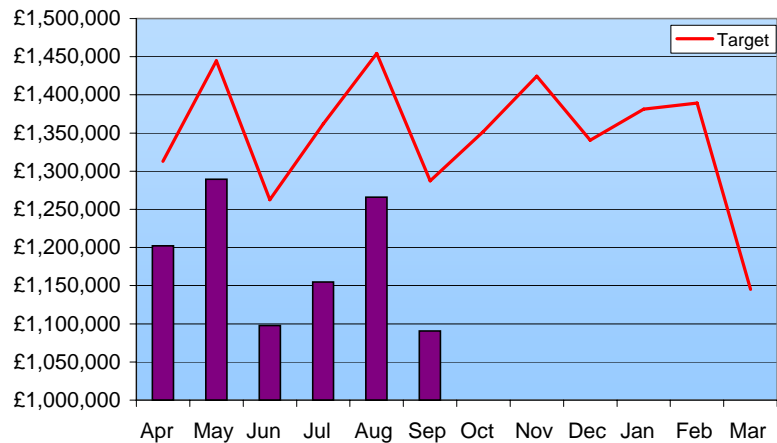


Arrears



The level of rent arrears at the end of each month

End of Year Target (Low is good)	£1,145,000
Month Target	£1,287,522
Sep 10 Performance	£1,090,537
Sep 09 Performance	£1,201,258

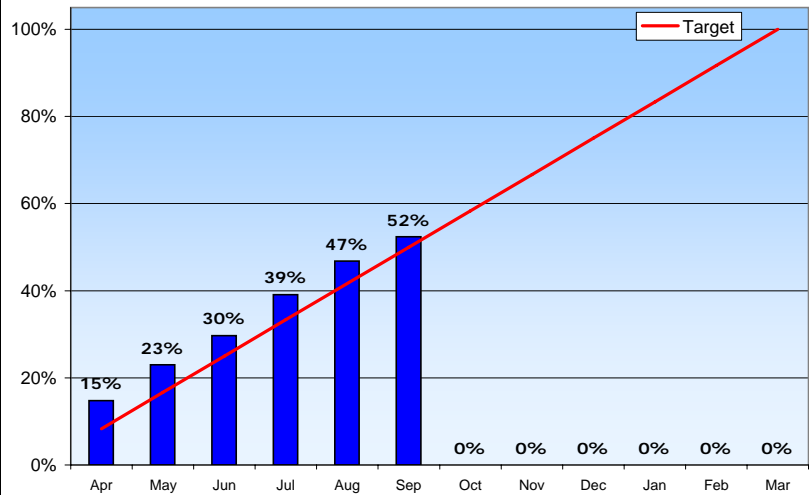


Service Charge



% Annual Service Charge Collected this year

End of Year Target (High is good)	103%
Month Target	50.0%
Sep 10 Performance	52.4%
Sep 09 Performance	48.9%



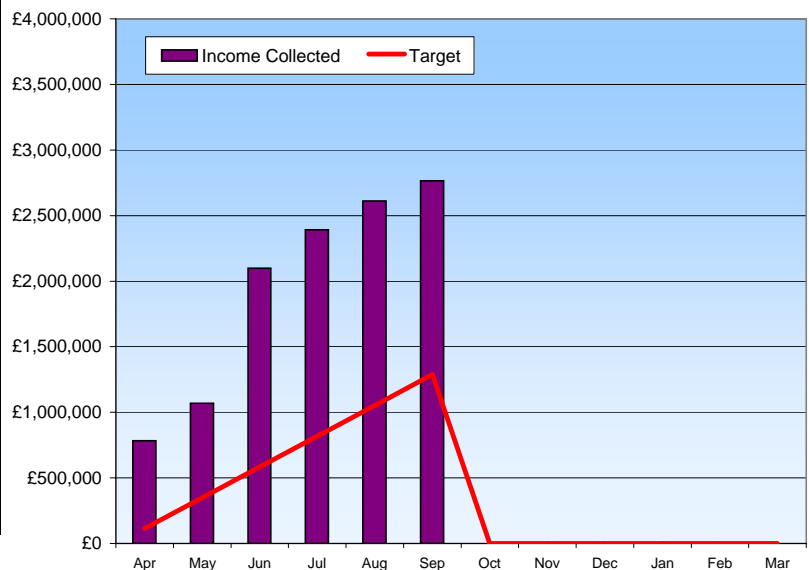
Major Works Income



The amount of major works income collected from leaseholders this year

(High is good)

Sep 10 Performance	£2,765,257
Target	£1,287,793



4) Neighbourhood & Community

- neighbourhood management; local area cooperation; anti-social behaviour

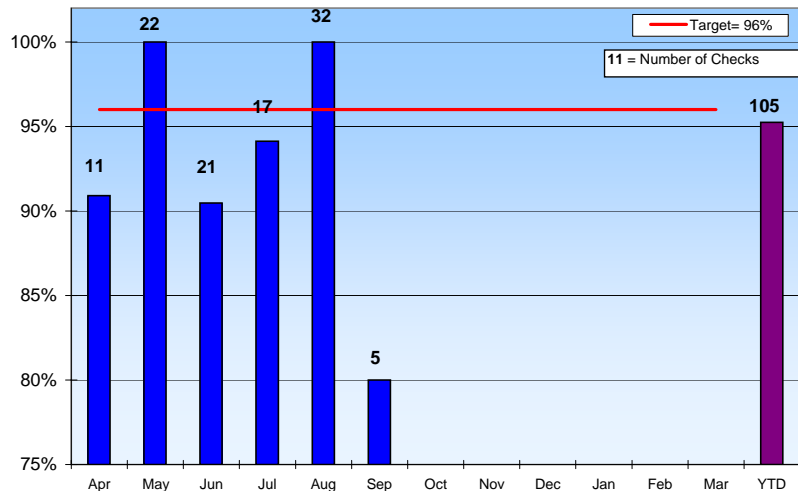
Reality Checks - Non Regen



The percentage of reality checks achieving 2 star or above on all estates

End of Year Target (High is good)	96%
Sep 10 Performance	80%
Sep 09 Performance	100%
YTD Performance	95%

Number of checks in month	5
Number of checks YTD	105



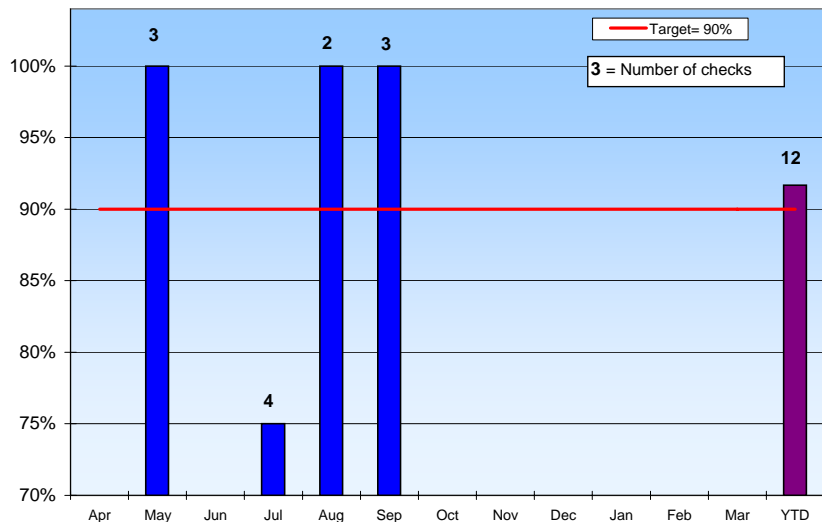
Reality Checks - Regeneration



The percentage of reality checks achieving 2 star or above on regeneration estates only

End of Year Target (High is good)	90%
Sep 10 Performance	100%
Sep 09 Performance	100%
YTD Performance	92%

Number of checks in month	3
Number of checks YTD	12



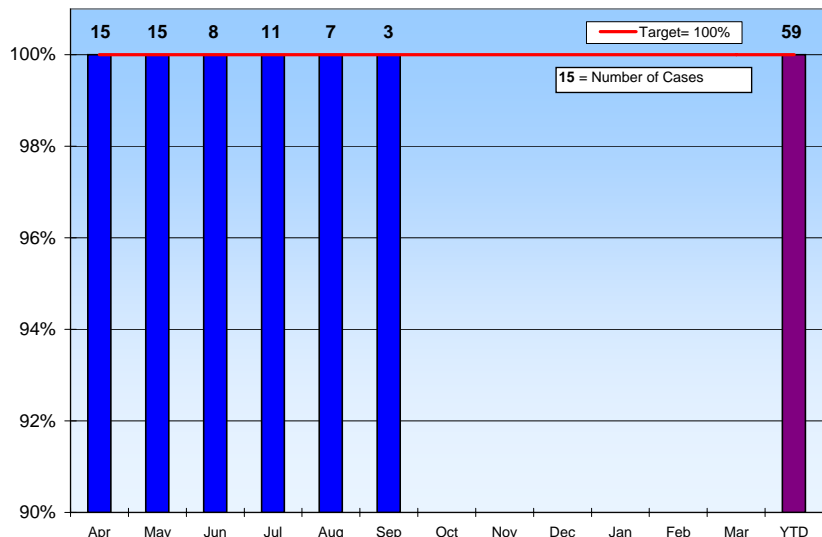
ASB



The percentage of serious ASB cases responded to in 1 day.

End of Year Target (High is good)	100%
Sep 10 Performance	100%
Sep 09 Performance	100%
YTD Performance	100%

No. of cases reported in month	3
No. of cases reported YTD	59



5) Value for Money

Sickness ●

The average number of days lost due to sickness per employee

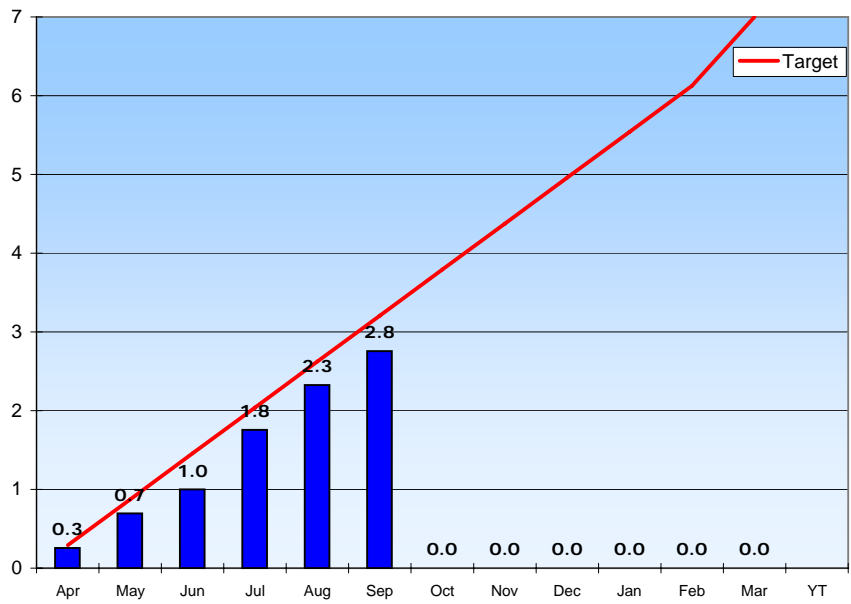
End of Year Target (Low is good) 7 days

Sep 10 Performance 0.4 days

Sep 09 Performance 3.2 days

YTD Performance 2.8 days

Note: End of year projection is 6.5 days



AGENDA ITEM: 9Page nos. 15 - 17

Meeting	Budget and Performance Overview & Scrutiny Committee
Date	27 th January 2011
Subject	Cabinet Forward Plan
Report of	Scrutiny Office
Summary	This report provides Members with the current published Cabinet Forward Plan. The Committee is asked to comment on and consider the Cabinet Forward Plan when identifying future areas of scrutiny work.

Officer Contributors	None
Status (public or exempt)	Public
Wards Affected	All
Enclosures	Appendix A – Cabinet Forward Plan of Key Decisions
Contact for Further Information:	Jeremy Williams Scrutiny Office ☎ 020-8359-2042 jeremy.williams@barnet.gov.uk

1. RECOMMENDATIONS

- 1.1 That the Committee comment on and consider the Cabinet Forward Plan when identifying areas of future Scrutiny work.**

2 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 2.1 The Overview and Scrutiny Committees/Sub-Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.**

- 2.2 The three priority outcomes set out in the 2010/13 Corporate Plan are: –**

- **Better services with less money**
- **Sharing opportunities, sharing responsibilities**
- **A successful London suburb**

- 2.3 The Corporate Plan 2010/13 contains the following strategic objectives and performance targets that fall within the remit of the Corporate Governance Directorate and relate to Overview and Scrutiny:**

- **Improve council policy and decision making through greater involvement by non-executive members**
- **To improve the effectiveness and transparency of decision-making within the council by ensuring that Overview and Scrutiny in the year 2010/11:**
 - **Considers three decisions prior to being taken by Cabinet; and**
 - **Initiates three items of policy development.**

3. RELEVANT PREVIOUS DECISIONS

- 3.1 None.**

4. RISK MANAGEMENT ISSUES

- 4.1 None in the context of this report.**

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:**

- **The Council's leadership role in relation to diversity and inclusiveness; and**
- **The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.**

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

6.1 None.

7. LEGAL ISSUES

7.1 None.

8 CONSTITUTIONAL POWERS

8.1 The scope of the Overview and Scrutiny Committees/Sub-Committees is contained within Part 2, Article 6 of the Council's Constitution; the Terms of Reference of the Scrutiny Committees/Sub-Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

9.1 Under the current overview and scrutiny arrangements, the Budget and Performance Overview & Scrutiny Committee will ensure that the work of Scrutiny is reflective of Council priorities, as evidenced by the Corporate Plan and the programme being followed by the Executive.

9.2 The Cabinet Forward Plan will be included on the agenda at each meeting of the Budget and Performance Overview & Scrutiny Committee as a standing item.

9.3 The Committee is encouraged to comment on the Forward Plan.

9.4 The Committee is asked to consider items contained within the Forward Plan to assist in identifying areas of future scrutiny work, particularly focussing on areas where scrutiny can add value in the decision making process (pre-decision scrutiny).

10. LIST OF BACKGROUND PAPERS

10.1 None.

**London Borough of Barnet
Forward Plan of Key Decisions
15 January 2011**

Contact: Nick Musgrove, Democratic Services, 020 8359 2024

nick.musgrove@barnet.gov.uk

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Cabinet 14 February 2010					
Budget <ul style="list-style-type: none"> ○ Fairer Contributions policy ○ Housing Support Options for Older People ○ Children's Centres 	Receive results of consultation and consider new policy Receive results of consultation, consider Business Case for Sheltered Plus and charged services for older people Review budget proposals in light of outcome of consultation	Adults Kate Kennally Adult Services Kate Kennally Education, Children & Families Robert McCulloch-Graham	Please see http://www.barnet.gov.uk/index/health-social-care/adult-social-services/fairer-contributions.htm http://www.barnet.gov.uk/index/council-democracy/consultations/consultation-housing-support-older-people-2.htm	27/1/11 27/1/11	Full report Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
<ul style="list-style-type: none"> ○ Budget, Council Tax and Medium Term Financial Strategy 2011/12 to 2013/14 	Recommend budget & Council Tax to full Council	Leader, Resources & Performance Andrew Travers	Proposed consultation arrangements are set out in report to Cabinet on 20 October 2010 http://committeepapers.barnet.gov.uk/democracy/reports/reportsdetail.asp?ReportID=9712 See also http://www.barnet.gov.uk/index/council-democracy/consultations/budget.htm		Full report including draft revenue and capital budgets, consultation outcomes and recommendations on Council Tax
Anticipated references from Scrutiny <ul style="list-style-type: none"> ○ Domestic Violence ○ Social Housing Standards 	Consider TFG recommendations	Scrutiny office			Full report
Health Issues	Consider Health Vision for Barnet, inc Health and Wellbeing Board	Public Health Irene Findley			Full report
Parks charging	Review policy on charging for use of parks	Environment Pam Wharfe			Full report
New Support Organisation and Customer Services Organisation	Consider options appraisal	Customer Access & Partnerships Andrew Cox			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Housing Service	Consider future of Service and Barnet Homes	Housing, Planning & Regeneration Paul Shipway			Full report
Cabinet Resources Committee 2 March 2011					
Athletics Stadium, Greenlands Avenue, Cophall, London NW7 4RL	Approval, in principle, for the occupation by and lease to Saracens' Rugby Football Club. to include refurbishment of Barnet Cophall Stadium. Begin discussions to agree allow Saracens to use the stadium for home games and whilst ensuring continued sports and community use.	Resources and Performance Julie Oldale			Full report
West Hendon Regeneration – Phase 2a – Release of Restrictive Covenants	To approve the release of the restrictive covenants on the following properties: 1-7, 10,12 Rosemead 1-10 Warner Close	Resources and Performance Siobhan O'Donoghue			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Hendon Football Club Ground, Claremont Road, Hendon	To consider the options for the future of this asset including a possible disposal.	Resources and Performance Philip Stanbridge			Full report
Integrated Community Equipment contract variation and extension	Approve variation and contract extension	Adults Mildred Asimwe-Katumba			Full report
Catalyst Arbitration	To update on outstanding arbitration issues.	Adults Kate Kennally			Full report
North London Sub-Region: RE:NEW Programme	Award contract.	Housing, Planning and Regeneration Lesley Mallett			Full report
Adults In House Services	Approve the business case following Cabinet decision 29/11/10.	Customer Access and Partnerships Richard Harrison			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Development and Regulatory Services	Approve the business case following Cabinet decision 29/11/10.	Customer Access and Partnerships Linda Spiers			Full report
Passenger Transport	Approve the business case following Cabinet decision 29/11/10.	Customer Access and Partnerships Suzanne Hope			Full report
Parking Service	Approve the business case following Cabinet decision 29/11/10.	Customer Access and Partnerships Suzanne Hope			Full report
Land at Trott Road, Finchley	Transfer of park to allotment.	Resources and Performance Judith Ellis			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Land at East Road, Burnt Oak	To approve the disposal of land at East Road.	Resources and Performance Simon Shaer			Full report
Watling Boys Club, Dryfield Road	To approve the disposal of premises.	Resources and Performance Richard Malinowski			Full report
Grahame Park Regeneration Project	Deferral of historic costs owed to the Council in relation to the regeneration and redevelopment of the Grahame Park Estate.	Housing, Planning and Regeneration Noreen Twomey			Full report
Tax Increment Financing (TIF)	To consider TIF options.	Housing, Planning and Regeneration Colin Ross			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Children's Service Fees and charges	To approve the Children's Service fees and charges	Education, Children and Families Elaine Tuck			Full report
Monitoring 2010/11	To consider the current monitoring report.	Resources and Performance Maria Christofi			Full report
Treasury Management Activity	To review current Treasury Management activity.	Resources and Performance Karen Bannister			Full report
Cabinet Resources Committee 28 March 2010					
Update report on GAF3 funding	To report an update on GAF3 funding.	Housing, Planning and Regeneration Lucy Shomali			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Provisional Outturn Report 2010/11	To consider the current monitoring report.	Resources and Performance Maria Christofi			Full report
Treasury Management Activity	To consider the current Treasury Management activity.	Resources and Performance Karen Bannister			Full report
Cabinet 29 March 2011					
Finchley Church End Town Centre Strategy	Approve Strategy	Housing, Planning & Regeneration Lucy Shomali	Consultation carried out February/March 2010 http://www.barnet.gov.uk/index/council-democracy/consultations/planning-consultations/finchley-church-end-issues-opportunities.htm		Full report
Chipping Barnet Town Centre Strategy	Approve Strategy	Hsg, Plg & Regen Lucy Shomali			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Edgware Town Centre Strategy	Approve Strategy	Hsg, Planning & Regeneration Lucy Shomali			Full report
Strategic Review of Libraries	Receive results of consultation authorised by Cabinet on 6 September and proposed Library Strategy	Customer Access & Partnerships Tom Pike, Richard Grice	http://www.barnet.gov.uk/index/council-democracy/consultations/libraries-survey.htm	30/11/10	Full report
Corporate Plan	Approve latest version of Plan	Leader Julie Pal			Full report
Local Development Framework – North London Waste Plan	Publication Pre-Submission Stage	Housing, Planning & Regeneration Nick Lynch	Report will propose consultation	Full report	Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Local Development Framework – site allocations document	Consider preferred options	Housing, Planning & Regeneration Nick Lynch	Consultation ended March 2010 http://www.barnet.gov.uk/index/council-democracy/consultations/planning-consultations/ldf-site-allocations-development-plan-document.htm	Full report	
Local Development Framework – Core Strategy	Approve consultation on pre-submission amendments	Housing, Planning & Regeneration Nick Lynch	Please see http://www.barnet.gov.uk/index/council-democracy/consultations/planning-consultations/ldf-core-strategy-publication-stage-consultation.htm		Full report
Local Development Framework – Management Policies	Take to Publication Stage	Housing, Planning & Regeneration Nick Lynch	Please see http://www.barnet.gov.uk/index/council-democracy/consultations/planning-consultations/ldf-development-management-policies-preferred-approach-consultation.htm	25/11/10	Full Report
One Barnet Strategic Partnership Governance	Address position of LSP in One Barnet Governance	Customer Access & Partnerships Andrew Nathan			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Regeneration & Enterprise Strategy	Approve Strategy	Housing, Planning & Regeneration Colin Ross, Jodie Yandall			Full report

AGENDA ITEM: 10

Page nos. 18 - 28

Meeting	Budget and Performance Overview & Scrutiny Committee
Date	27 th January 2011
Subject	Budget and Performance Overview & Scrutiny Committee Forward Work Programme 2010/11
Report of	Scrutiny Office
Summary	This report outlines the Committee's work programme during 2010/11.

Officer Contributors	None
Status (public or exempt)	Public
Wards Affected	All
Enclosures	Appendix A – Budget and Performance Overview & Scrutiny Committee Work Programme 2010/11
Contact for Further Information:	Jeremy Williams Scrutiny Office ☎ 020-8359-2042 jeremy.williams@barnet.gov.uk

1. RECOMMENDATIONS

- 1.1 That the Committee consider and comment on the items included in the 2010/11 work programme of the Budget and Performance Overview & Scrutiny Committee (Appendix A).**

2 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 2.1 The Overview and Scrutiny Committees/Sub-Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.**

- 2.2 The three priority outcomes set out in the 2010/13 Corporate Plan are: –**

- **Better services with less money**
- **Sharing opportunities, sharing responsibilities**
- **A successful London suburb**

- 2.3 The Corporate Plan 2010/13 contains the following strategic objectives and performance targets that fall within the remit of the Corporate Governance Directorate and relate to Overview and Scrutiny:**

- **Improve council policy and decision making through greater involvement by non-executive members**
- **To improve the effectiveness and transparency of decision-making within the council by ensuring that Overview and Scrutiny in the year 2010/11:**
 - **Considers three decisions prior to being taken by Cabinet; and**
 - **Initiates three items of policy development.**

3. RELEVANT PREVIOUS DECISIONS

- 3.1 None.**

4. RISK MANAGEMENT ISSUES

- 4.1 None in the context of this report.**

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:**

- **The Council's leadership role in relation to diversity and inclusiveness; and**
- **The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.**

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

6.1 None in the context of this report.

7. LEGAL ISSUES

7.1 None in the context of this report.

8 CONSTITUTIONAL POWERS

8.1 The scope of the Overview and Scrutiny Committees/Sub-Committees is contained within Part 2, Article 6 of the Council's Constitution; the Terms of Reference of the Scrutiny Committees / Sub-Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

9.1 The Budget and Performance Overview & Scrutiny Committee's Work Programme 2010/11 indicates items of business previously considered by the Committee and forthcoming items.

9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.

9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

10. LIST OF BACKGROUND PAPERS

10.1 None.

BUDGET AND PERFORMANCE OVERVIEW & SCRUTINY COMMITTEE
WORK PROGRAMME 2010/11

3 JUNE 2010			
ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Quarter Four Performance Information	The Committee received a report presenting progress against the Corporate Plan performance indicators to be considered with a different area of particular focus at each meeting. The Committee agreed to focus on Children's Social Care and Reducing Waste and Recycling when considering the Quarter 1 performance information on 1 st September 2010.	Internal - Performance	All priorities
22 JULY 2010			
ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Treasury Management Strategy	The Committee scrutinised the Treasury Management Strategy	Internal – Finance	Better services with less money
Budget and Financial	The Committee received a report outlining the key medium-	Internal - Performance	Better services with

Forward Plan Update	term strategic and financial issues for the Council, information on the financial and business planning context and an explanation of the affect of the national context upon the finances of the Authority.		less money
1 SEPTEMBER 2010			
ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Quarter One Performance Information	<p>The Committee focussed their attention in particular on the rising levels of Children’s Social Care in Barnet, and recommend that the authority encourage the provision of mentoring and vocational schemes by local businesses for children in care, particularly those businesses contracted by the authority.</p> <p>The Committee also scrutinised recycling rates in the borough and made a number of recommendation in respect of this area.</p>	Internal – Performance	Better services with less money
Parking Policy and Performance	The Committee strongly supported the proposal to move to cashless parking operations, and encouraged the authority to balance the need to generate revenue from parking without placing an undue burden on residents of the borough.	Internal – Parking	Better services with less money

Draft Estates Strategy	In receiving the draft estates strategy, the Committee requested that consideration be given by the authority as to options for assets not required for the authority's operational portfolio. The Committee was encouraged to communicate any further views to officers on the draft documentation and requested that the full Strategy be considered further at a future meeting.	Internal – Commercial Services	Better services with less money
27 OCTOBER 2010			
ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Budget and Financial Forward Plan	The Committee received the budget and financial forward plan, including the risk list and financial and business planning document considered by the Cabinet.	Internal – Finance	All priorities
25 NOVEMBER 2010			
ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Quarter Two Performance Information	The Committee scrutinised in detail performance in Housing & Homelessness and Customer Services, and agreed to scrutinise in depth the following areas at its meeting of 22 nd February 2011:	Internal – Performance	Better services with less money

	<ul style="list-style-type: none"> • Value for Money • The attainment gaps between children with special education needs and their peers, and children eligible for free school meals and their peers. 		
Sustainable Communities Strategy	The Committee commented on the Sustainable Communities Strategy prior to its consideration by the Cabinet, recommending that it be amended to take account of the role of Middlesex University.	Internal – Partnerships	All priorities
Treasury Management Strategy	That the Committee agree that the approach to Treasury Management, recommended that briefings be offered to the relevant opposition spokesman and expressed some concerns in depositing in Nordia bank.	Internal – Finance	Better Services with Less Money
20 DECEMBER 2010			
ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Financial and Business Planning 2011/12 – 2013/14	The Committee scrutinised the Financial and Business Planning report, particularly noting the need for value for money in procurement and on continuing engagement with	Internal – Finance	All

	the voluntary sector.		
Monitoring 2010/11	The Committee scrutinised and noted the financial position set out in the Monitoring report.	Internal – Finance	Better Services with Less Money
27 JANUARY 2011			
ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Budget Consultation: Voluntary Sector	To receive evidence from the voluntary sector on the budget proposals.	Internal - Scrutiny office	All priorities
One Barnet Forward Plan Principles	To note and comment on the proposed approach for developing this One-Barnet Forward Plan	Internal - Assistant Chief Executive	All priorities
Barnet Homes Q2 Performance Information	To receive the Q2 Performance information for Barnet Homes.	Internal - PHR / External - Barnet Homes	All priorities
22 FEBRUARY 2011			
ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Quarter Three Performance	To include in depth reports on:	Internal - Performance	Better services with

Information	<ul style="list-style-type: none"> • Value for Money • The attainment gaps between children with special education needs and their peers, and children eligible for free school meals and their peers. 		Less Money
FUTURE MEETINGS			
	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Budget and Financial Forward Plan	To receive regular reports on the Budget, Financial Forward Plan, Risk Register and Out-Turn.	Internal - Finance	Better Services with Less Money
Budget Scrutiny	<ul style="list-style-type: none"> - Receiving a report on the draft budget headlines and discussing any issues arising - Reviewing the budget consultation proposals, including the involvement of Scrutiny - Reviewing the results of the consultation and the impact on budget decisions of Cabinet. 	Internal – Finance	All priorities
Quarterly Performance Information	To receive performance information reported on a quarterly basis.	Internal – Performance	Better services with less money

Scrutiny of Partnerships	To receive the Annual Report of Partnerships, and to examine Council partnerships with other organisations.	Internal – Partnerships	A successful London suburb
Barnet Homes Performance Information and Business Plan	To consider annual Barnet Homes Performance Information and Business Plan.	External – Barnet Homes	‘One Barnet’
Restructure of Human Resources	To be consider the restructure of Human Resources	Internal - Finance	Better services with less money
Information Systems	To receive a report on Information Systems in the authority	Internal – Information Systems	Better services with less money
Major Projects in Progress	To be updated on the progress of Major Projects currently operating.	Internal - Finance	Better services with less money
Cashless Operations	Report on Council moves towards cashless operations, including methods of payment	Internal – Finance	Better services with less money
Medium Term Financial Strategy	To receive the Medium Term Financial Strategy	Internal – Finance	Better services with less money

Estates Strategy	To receive final strategy following Scrutiny of the draft Strategy on 1/9/10.	Internal – Commercial Services	Better services with less money
North London Waste Authority	To receive a report on the North London Waste Authority contract.	Internal – Environment & Operations	Better services with less money

The Chairman issue regular invitations to external stakeholders to participate in discussions on relevant items where useful.

Future meeting dates:

- **22 February 2011**
- **5 April 2011**